

## MEETING MINUTES - DRAFT

February 19th, 2023: 2 - 4 P.M. Location: Virtual (via Google Meet):

### Board Meeting Info:

FSCOK February 2023 Board Meeting

Sunday, February 19 · 2:00 – 4:00pm

Google Meet joining info

Video call link: <https://meet.google.com/bju-izch-btp>

Or dial: (US) +1 252-491-1129 PIN: 727 855 657#

More phone numbers: <https://tel.meet/bju-izch-btp?pin=5919578927645>

Agenda (document available at <http://www.fscok.org/>):

#### 1. Call to order

- Time in: 2:05 p.m.
- Quorum: Carmen, Aislinn, Zac, Terri

#### 2. Review and acceptance of 12/04/22 meeting minutes.

- a. See attached copy of these minutes.
- b. No changes noted. Carmen motioned to approve and accept the meeting minutes as written/supplied, Zac seconded.
  - Vote: 4 ayes, no abstain; motion passed.

#### 3. Finance Updates

- a. **Report:** Current financials. See attached *Financial Update doc (prepared and presented by Matt Cavanaugh, Treasurer)*
- b. This reporting and Treasurer were unavailable for this meeting. Carmen motioned to ask Treasurer to prepare and send this report for addendum to the 02/19/23 meeting minutes for review and acceptance at the next meeting (scheduled for 04/30/23). Aislinn seconded.
  - Vote: 4 ayes, no abstain; motion passed.

#### 4. FSCOK Policy Review and Acceptance

- a. Existing policies:
- b. **FOR ACTION:** Per discussion, all policies will need new 'Soonercon' title casing throughout work docs and website updates.
  - Soonercon Convention Policies <https://soonercon.com/rules-and-policies/>
  - COVID-19 Health & Safety Policies For FSCOK Event Participation <https://soonercon.com/covid-19/>
  - Volunteer Policies <https://soonercon.com/volunteer-policies/>
  - Volunteer Screening Policy <https://soonercon.com/why-screen-volunteers/>
- c. Terri dropped out of the call at 2:24 p.m.; returned 2:29 p.m.
- d. All policies above were reviewed and updated to meet contemporary Soonercon and FSCOK guidelines for participation, current roles/responsibilities defined whenever applicable, as well as reviewing all documentation for grammar/spelling/punctuation corrections and formatting updates.
  - The convention chairperson and meeting participants offered comment and feedback during this session as well for these updates.
- e. New policies:

- Ban of AI-generated works for sale at Soonercon and other FSCOK-sponsored events
  - a. The board and attendees reviewed the new policy and agreed that the copy as written was suitable for immediate adoption, however, the request was made to update the title to be more in line with the scope of the policy. The title was updated to “Digitally-Enabled or Enhanced Creative Mediums at Soonercon” for this purpose.
  - f. Carmen motioned to approve and accept these policies as amended for immediate implementation, Terri seconded.  
Vote: 4 ayes, no abstain; motion passed

## 5. New Business

## 6. Adjourn

- a. Motion to adjourn the meeting was made by Aislinn, seconded by Carmen.
- b. Meeting adjourned:
  - Vote: 4 ayes, no abstained
  - Meeting adjourned at 4:30 p.m.

**Attendance:** Carmen, Aislinn, Zac, Terri, Matthew, Howard

### Upcoming 2023 FSCOK Meetings & Dates of Interest:

April - Sunday, 04-30-23, 2p-4p

- Tax preparation for 2022 (IRS filing deadline is 05-15-23)
- Grant and sponsorship applications calendaring
- Call for 2023-2024 FSCOK committee(s) leadership applications

June/July - Friday, 06-30-23 - Sunday, 07-02-23 (all weekend)

- Event: Soonercon 31: *Declare Your Independence*

August- Sunday, 08-13-23, 1p-4p

- Soonercon 31 event after action reporting and paperwork consolidation

August - Saturday, 08-19-23

- Event: Inaugural FSCOK Leadership Thank-You Dinner (time/location tbd)

\*August - Sunday, 08-27-23, 2p-3p

- 2023-2024 Board Officer Elections

September - Sunday, 09-03-23, 12p-4p

- 2023-2024 FSCOK Committee(s) Chair Appointment(s)
- Preliminary annual budgeting for 2022-2023 operating period

November - Sunday, 11-19-23, 2p-4p

- Review and acceptance of finalized annual budget for 2022-2023 operating period
- Set 2024 meeting dates; SOS filing deadline for 2024 meeting schedule is 12/15/23

December - Sunday, 12-10-23, 2p-4p (if needed)

- Proposed Festivus holiday event date: Saturday, 12-02-23