

MEETING AGENDA

November 14th, 2021: 5 P.M. - 7 P.M.

Location: Virtual (via Google Meet):

FSCOK Board of Directors Meeting

When: Sun Nov 14, 2021 5pm – 7pm Central Time - Chicago

Join with Google Meet URL:

meet.google.com/oto-gqiy-zxi

OR

Join by phone

(US) +1 413-276-6176 (PIN: 375659165)

Agenda (document available at <http://www.fscok.org/2021-meeting-schedule/>):

1. **Call to order**
 - Time in:
 - Quorum:
2. **Review and acceptance of 10/18/21 meeting minutes.**
3. **Review and acceptance of board member conflict of interest forms for 2021-2022 appointments:**
 - a. **Aislinn Burrows, Secretary**
 - b. **Brian Scoles, Member-at-Large**
4. **Finance Updates**
 - a. **Report:** Current financials. See attached *November 2021 Financial Update* doc (prepared by Matt Cavanaugh, Treasurer)
 - b. **Report:** Status of tax filings (IRS and OTC)
 - Update on status of asset depreciation
 - c. **For Follow-up Action & Report:** Status of Secretary of State fundraising document filings for 2021 and 2022 fundraising years with OK State.
 - **FOR ACTION from 10/18/21:** Confirm status for all three years.
 - d. **Report:** Status of 2023 convention hotel request for quote and date setting (with Embassy Suites in Norman)
 - e. **Follow-up Action:** Schedule appointment with BOK to add James Campbell (*SoonerCon Treasurer*) to bank account(s). See *10-04-21 meeting minutes authorizing user access*.
 - Scheduled for Saturday, November 20, 2021
 - f. **Report:** D&O, liability, and property insurance quotes (*Zac H.*).
 - **FOR ACTION:** Zac will obtain in-transit insurance quote for both trailer items and storage unit items (i.e., all FSCOK property).
 - See attached quotes from Midvale Indemnity Co. and Chubb Group of Insurance Companies
5. **Fundraising Committee updates** (*Matthew Cavanaugh, SoonerCon Fundraising Committee Chair & FSCOK Treasurer*):
 - a. **Report:** Current total of fundraising campaigns funds raised in 2021
 - b. Status of Kickstarter campaign project
6. **FOR Follow-up ACTION:** ClickUp for FSCOK board members.



- a. Need: Org's ClickUp access from former FSCOK Secretary to initiate.
7. **Proposal & Discussion: Free venue and event plan for Festivus 2021 for consideration** (by Sean Hinkley, Lead Gopher for SoonerCon committee)
 - a. Proposed event date is Friday, December 10, 2021
8. **Report: Norman Chamber of Commerce events** (given by Aislinn Burrows, Secretary)
 - a. Report on 11/2 new members networking event
 - b. Request for information: Who will go to the 11/16 Business After Hours event?
9. **Report: FSCOK Volunteer Updates** (Savannah Thomas, FSCOK Chief of Volunteer Development & SoonerCon Director of Volunteers):
10. **Report: SoonerCon 2022/SC30 Convention** (Matthew Alfred, SoonerCon Committee Chairman):
11. **Report: Grants and Sponsorships Updates** (Shay Griffith, FSCOK Chief of Economic Development & SoonerCon Event Sponsorship Coordinator):
12. **New Business**
13. **Adjourn**

Attendance:

Current FSCOK Board of Directors 2021 Meeting Schedule:

December 12th, 2021: 1 – 5 P.M. Location: Virtual via Google Meet