



Future Society of Central Oklahoma

PO Box 950406; Oklahoma City OK 73195-0406 www.fscok.org

MEETING MINUTES

August 8th, 2021: 1:00 – 5:00 P.M.

Location: Virtual (via Zoom):

Future Society of Central Oklahoma is inviting you to a scheduled Zoom meeting.

Topic: FSCOK Board Meeting & 2021-2022 Officer Elections

Time: Aug 8, 2021 01:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85458358630?pwd=dnZHYmNsck93ZFhCO0ljMGd1eF1pZz09>

Meeting ID: 854 5835 8630

Passcode: 903899

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Meeting ID: 854 5835 8630

Passcode: 903899

Agenda (document available at <http://www.fscok.org/2021-meeting-schedule/>):

1. Call to order

- a. Time in: 1:51 p.m.
- b. Quorum: Carmen, Aislinn, Zac, Chelsea
 - a. Ken tendered resignation via email prior to meeting to start time (see previous notation)

2. Call for nominations for 2021-2022 FSCOK Board of Directors positions

- a. See attached *FSCOK-level Roles and Job Descriptions as of 08-02-2021.pdf* for job descriptions. Board members serve a one-year term beginning at the conclusion of this meeting.
 - i. Nominations for President:
 - i. Chelsea nominated Carmen Bryan, and Carmen accepted.
 - ii. Nominations for Vice President:
 - i. Chelsea and Carmen nominated Zac Hallows, and Zac accepted.
 - iii. Nominations for Secretary:
 - i. Carmen and Zac nominated Chelsea Haldane, and Chelsea accepted.
 - iv. Nominations for Treasurer:
 - i. Aislinn and Chelsea nominated Matt Cavanaugh, and Matt accepted.
 - v. Nominations for Member-at-Large:
 - i. Carmen and Chelsea nominated Aislinn, and Aislinn declined.
 - ii. A discussion followed mentioning various SoonerCon committee members to consider for nomination in the role. This discussion included considerations for current staffing availability for the board-level time commitment, ensuring that the member-at-large remains a viable point of contact for considering the needs and concerns of the Society's members as they are brought up, as well as considering the necessity of diversity and inclusion to advance FSCOK's mission and organizational capacity for candidates in this position, and understanding



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this role as a community development liaison for all SoonerCon and FSCOK stakeholders. Matt C. offered the comment as well that outside member perspectives beyond the Society's core leadership volunteers would be welcome and beneficial to encourage fresh perspectives.

- iii. A discussion followed to consider the process the board will use to recruit nominations to fill this role, absent any additional nominations from members in attendance at this meeting. It was recommended that various leadership persons for FSCOK will reach out to specific committee members to gauge their interest in being nominated with a request to offer their decision to accept the nomination by 8/22/21, and then open the call for nominations for this role to general membership. The board will then convene a special session to conduct an election for this position as the first item of business for that meeting.
 - a. Carmen motioned for acceptance of this process as outlined, Chelsea seconded.
 - i. Vote – 4 ayes, no abstention. Motion carries.

ii. MAKE ACTION ITEM

3. Votes for 2021-2022 FSCOK Board of Directors positions

- a. President: Carmen Bryan
 - i. Ayes: Carmen, Zac, Chelsea – Nays – Abstentions: Aislinn
- b. Vice President: Zac Hallows
 - i. Ayes: All – Nays: 0 – Abstentions: 0
- c. Secretary: Chelsea Haldane
 - i. Ayes: All – Nays: 0 – Abstentions: 0
- d. Treasurer: Matthew Cavanaugh
 - i. Ayes: All – Nays: – Abstentions: 0
 - ii. Note: This vote confirms that as of August 8, 2021, Mr. Ken Chalker will no longer serve as the treasurer of the Future Society of Central Oklahoma and that Mr. Matthew Cavanaugh will begin service in the role at the conclusion of the August 8, 2021, board of directors meeting.
- e. Member-at-Large: None. See above [must have full section number]
 - i. Ayes – Nays – Abstentions

4. Review and acceptance of 07/19/21 meeting minutes.

- a. Aislinn motioned to accept as written, Chelsea seconded.
 - i. Vote – 4 ayes, motion carried.

5. Finance Updates

- a. **Report**: Current financials. See attached *August 2021 Financial Update doc (prepared by Ken Chalker, Treasurer)*
 - i. **No financial report was provided prior to the scheduled meeting date.** The outgoing treasurer resigned on 8/8/21 via email prior to this meeting being convened.
 - ii. **A discussion occurred to have the incoming treasurer prepare an August 2021 financial report which will be provided to the board via email to conduct review and acceptance of that reporting.** Matthew Alfred will lend his support in preparation of this



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Matthew A. is an ex officio treasurer for FSCOK and current SoonerCon Planning Committee Chair

i. Aislinn motioned for accepted, Chelsea accepted.

ii. Vote – 4 ayes, motion carries.

- b. **FOR ACTION:** Generating PayPal invoices for all June 2021 auction winners whose items are to be shipped for shipping fees and managing these payments.
- i. Matthew A. is managing the receipt of invoice emails via the finance@fscok.org email; Matt. C. gave Carmen the PayPal fee info. Aislinn asked status of invoices, Matt C. noted that new invoices have been issued for correct shipping amounts and at last reporting, two auction winner invoices remain unpaid as of meeting time and that total fees incurred by FSCOK for invoicing is currently around \$13 and may go up to \$15 by conclusion of this project, plus an additional \$10 at the outset for miscalculating initial fees for invoices and reconciling the overcharge for those persons who overpaid. Aislinn asked what the net repayment is on these invoices; Matthew A. answered that invoices were setup as due on receipt, so any current invoices (there are two showing in PayPal as outstanding due in the amount of \$120.00).
- c. **Report:** Status of current IRS items
- i. 2020 tax filing period and applicable fees
 - i. Note: Ken emailed CPA (Ben Sanders) 01/22/21 with request for this info to begin process, stating no substantial income updates for 2020. Ken emailed a reply to Ben on May 07, 2021, requesting to file an extension for 2020 tax period (*nonprofit tax filing due 5/15 annually*). Extension approved by IRS per 05-31-21 notice CP211*, filing of December 2020 form 990 due by 11-15-2021. a. Note: Aislinn replied to Ken's April 21 email on April 23 with information pertaining to information needed for 2020 filing; not a comprehensive detail for certain items, so additional information may be required.
 - ii. **FOR ACTION:** As of 8/8/21, no action had been taken by previous treasurer on assembly of these items. Incoming treasurer will have to complete this packaging and send to Ben Sanders no later than Nov. 1, 2021, for Ben to complete
- d. **Report:** Status of all refund requests (received and non-response), plus completing required communications and refund processing within this period.
- i. **FOR ACTION:** Add non-response donated funds to applicable Quickbooks (ask Lucy beforehand); add donor information to donor database; send tax receipts for donations i. Note: Add EIN language to all donation-related emails: "The Future Society of Central Oklahoma dba SoonerCon is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code; EIN 81-2367202."
 - ii. Carmen asked if anyone with finance info had a status update. Matthew A. reported that it appeared that no additional movement had been made by eligible persons to request refunds since the July meeting, and that per those meeting notes, the board would use this meeting to formally accept those funds being held in trust as donations (since the period for request had well expired).
 - iii. **Discussion** about resolving refund list; is it right; et al. Matthew A. noted that there is an ongoing discrepancy of \$120.00 in these funds that is not eligible for acceptance at this time and recommended that an auditing of these trust funds be conducted prior to moving funds in accounting.

- i. Carmen motioned to accept remaining funds held in trust as donations at the conclusion of this meeting, and to begin the necessary accounting follow-up and audit review for reconciliation of these funds from revenue to donation from previous years' reporting, as well as to conduct donor thank-you and tax receipt distribution upon receipt of funds. Chelsea seconded.



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- a. Vote: 4 ayes, motion carries.
 - e. **Report and FOR FOLLOW-UP ACTION:** D&O, liability, and property insurance quotes. i. Chelsea received quote for \$3680.00 from licensed insurance agent Bradley Cummings annual which includes D&O, liability, and property insurance. It was quoted at \$1mil and will need to be increased to \$2mil and needs to increase property coverage from \$5k to \$7500 and does not include in-transit property coverage (for the AV in trailer. Chelsea is sourcing an alternate quote for this coverage and our storage unit property has property coverage as a \$15 monthly fee for this \$5000 insurance coverage).
 - i. This full quote amount may be paid in 1, 2, 4, or 6 installments.
 - ii. **FOR ACTION:** Chelsea will obtain in-transit insurance quote for both trailer items and storage unit items (i.e., all FSCOK property). Amber asked about property insurance for the storage unit items once they leave storage and are at the con. Chelsea will also source quote on business/personal property to increase to \$15k, noting the current owned asset dollar amount, and increase minimum liability to \$2mil. Zac also notes that both he and Brian Scoles are considered professional drivers.
- 6. Discussion: Organizational budgeting for August 2021 through August 2022 and SoonerCon Convention i.**
- Note: Budget needs include: D&O insurance, equipment insurance, storage, software/web, background checks, bookkeeping, SoonerCon 2022 event planning budgeting, FSCOK monthly operating expenses, informs what is needed for fundraising goal setting, etc.
- i. Discussion on how to prep budget process was held to note the line-item budget requests, new adds, and have a working spreadsheet document. Matt C. assisted and setup this spreadsheet document to begin the process and input known dollar amounts as discussed.
 - ii. **Documents For review and acceptance (prepared by Lucy Thornburg, Precision Tax & Bookkeeping, LLC):**
 - i. *2016 to 2020 Balance Sheet by Year.pdf*
 - a. Discussion included needing to understand current balance information to continue budgeting, but this report concludes December 31, 2020.
 - b. Motion to accept report and pull updated balance sheet for 2021 up through current date by Carmen, seconded by Chelsea.
 - i. Vote: 4 aye, motion carries.
 - ii. *2016 to 2020 Profit and Loss by Year.pdf*
 - a. Report was reviewed and some questions came up for Lucy for some clarification and the classification on rental versus purchased equipment and "other convention expenses and convention expenses" category.
 - b. Motion accept report as-is with request for updated report following Lucy answering questions above made by Carmen, seconded by Zac.
 - i. Vote – 4 aye, motion carries.
 - iii. *2020.12 Comparative Balance Sheet.pdf*
 - a. Motion to accept report as-is by Carmen, Chelsea seconded.
 - i. Vote: 4 aye, motion carries.

- a. Report was reviewed and some questions came up for Lucy for some clarification and the classification on rental versus purchased equipment and “other convention expenses and convention expenses” category.



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- b. Motion accept report as-is with request for updated report following Lucy answering questions above made by Aislinn, seconded by Chelsea.
 - i. Vote: 4 aye, motion carries.
- v. *Budget Overview SoonerCon Year 2022 - FY22 P&L.pdf.*
 - a. Note: This document can be adjusted following budget requests completed in this meeting and those being sent to FSCOK's accountant to reproduce the report for the actual year's budget.
 - b. Motion to accept report for total estimated amount of \$131,500, with the need to set a second budgeting meeting with Lucy e that includes line-item budgets so that these report categories may be updated to current budgeting requests (to include items from 6,iii) made by Aislinn, seconded by Chelsea.
 - i. Vote: 4 ayes, motion carries.
- iii. Known new budgetary requests for 2021-2022:
 - i. SoonerCon mascot concept art rendering, finalization, trademark fees, etc. as applicable to launching mascot for marketing communications use alongside SC30 promotions, FSCOK fundraising, volunteer recruitment, et al.
 - a. Proposed \$2000 and discussed (breakdown of how to quote out with different cost-saving approaches therein). Asked if this spend supports FSCOK's mission at this time. Determined that branding is need for rallying point and front-end investment is the preferred for this for futurism to
 - ii. “Save SoonerCon” fundraising campaign promotions, facility fees, swag items, et al.
 - a. Proposed \$3500 to begin, with the caveat that this be evaluated at the December 2021 BoD meeting as to spend-to-date, understanding that many of the Kickstarter's \$10K goal fulfillment items are already incorporated into other budget areas for the convention. Therefore, this outset budget may be used to contract artists, host micro events, etc.
 - iii. SoonerCon convention planning committee regular planning meeting location fees and hospitality services
 - a. Matthew A. advised that the committee will utilize free meeting options for the remainder planning year through August 2022, and no budget monies are requested.
 - iv. Volunteer recruitment meeting(s) location fees and hospitality services
 - a. Goal is to be as cost neutral as possible as much as possible. Suggestions for places that will host us where people buy their own food/entertainment at this site (ex. that Savannah suggested Up Down, Vanessa House networking hour (which would include share of

- bar revenue) brewery and food truck meetup, parks & rec facility with hot dogs).
- b. Proposed \$500 after discussion of various use options for year's budget.
- v. Volunteer training meeting(s) location fees and hospitality services
 - a. Will endeavor to use Pioneer Library System meeting room spaces for classroom (no cost) or sponsor facilities.
 - b. \$250 for incidentals and snacks.
- vi. Adobe CS software license for SoonerCon graphic design (*Cost is \$239.88 for the first year and goes up an additional \$120 after that*)



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- a. \$240 to be allocated now; held for spend until additional graphic designer is staffed and then funds will be released to complete software purchase at that time for annual s
- vii. Nonprofit direct mailing campaign to targeted geographies promoting the return of SoonerCon.
 - a. Discussion included consideration for family targeting for EDDM mailing because of our children's programming, as well as the costs involved in printing and postage delivery and adequate researching for targeting to gain better impression return. Zac also noted utilizing sponsorship approach to fund this.
 - b. Note: Per nonprofit designation with USPS, FSCOK must complete at least on mailing of this kind within the next two years to retain the nonprofit mailing rate.
 - c. Tabling the budget item for the current year, to be discussed at an FSCOK meeting in early 2022.
- viii. Festivus 2021 event
 - a. Discussed concern for COVID delta variant surge in Oklahoma making the in-person event not viable for 2021. Discussed alternatives like a holiday card mailing, virtual meetup night, promoting smaller in person social meetups at local restaurants, etc.
 - b. Will instead partner event with JediOKC @\$200.00 in prize support for holiday time for stocking stuffers for Positive Tomorrows annual Christmas Carnival.
- ix. Carmen motioned to accept budget items as noted in sections above, Chelsea seconded.
 - a. Vote: 4 ayes, motion carries.
- iv. **FOR ACTION**: Complete full Q2-Q4 budget report for consideration/acceptance by end August 2021.
 - i. Budgeting is for both FSCOK in 2021 & SoonerCon 2022 event (*for the 2021-2022 planning period*).
 - a. Note: Embassy Suites 2022 contract agreed revenue values:
 - i. Without attrition: \$12,000 (facility rental) + \$7500 (F&B) + \$41,630 (min. room night revenue) = \$61,130
 - ii. With attrition: \$12,000 (facility rental) + \$7500 (F&B) = \$19,500 + (\$35,385.50 – any rooms sold) = *Number cannot be compiled until all factors are in (one year from contracted event date for when room block link for 2022 available)
 - iii. Totals do not include service charge, taxes, add on AV or

other fees.

iv. Embassy Suites 2020 addendum value (*applicable only in event of 2022 contract cancellation*): \$49,130.00

v. As of 8/4/21 emailing from hotel, current service charge rate is 25%. This fee is applicable to room rental fee, F&B, & AV services.

ii. All budget requests must be submitted now to be compiled by August 31, b.

Follow-up FOR ACTION: Complete annual registration with OK Sec. State form for Charitable Fundraising

i. Note: Cost is \$65.00 for contributions exceeding \$10,000.00 OR \$15.00 for contributions that do not exceed \$10,000.00. [Required form for download.](#)

i. To be completed by Chair of Fundraising committee and submitted by secretary. Treasurer will process application payment.



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ii. **FOR ACTION:** Requires current first and last legal name, address information, and current title in the organization of all current board members and convention committee chairperson and directors. Carmen requested that Savannah compile this report from current background check information and provide to Matt Cavanaugh.

ii. **FOR ACTION:** FSCOK will need to complete a second filing by 12/15/21 for 2022 fundraising year (this is the state's annual filing deadline).

7. SoonerCon 2022/SC30 Convention & Volunteer Updates

a. **Report:** 7/31/21 initial planning committee meeting results. (*Matthew Alfred, SC30 Convention Chair*)

i. Matthew A. reported the overall in-person and Zoom turnout for the meeting was positive. Attendance was not taken at the meeting. Participation included many committee members who were not director or board-adjacent members. Also, lots of positive feedback on the library space used. Nearly everyone who came out

b. **Report:** Volunteer status update. (*Savannah Thomas, Chief of Volunteer Development*) i. Savannah reported that there was success filling some staffing needs during the 7/31/21 meeting.

i. Blanks positions are 41 out of 94.

ii. She advised that recruiting outreach needs to occur. Planning to recruit with colleges now at start of semester (OCCC, OCU, OBU, & OU), as well as tabling at upcoming conventions to recruit con comm-level staff (ex. Festival of Freaks in October)

c. **Discussion:** Proposed SC30 Con Comm meeting schedule. (*Matthew Alfred, SC30 Convention Chair*)

i. Matthew and con directors will need to meet or work offline to determine a meeting schedule. He advised that there is a goal to get something scheduled in September for volunteer recruitment to substitute for a committee meeting, but September is tremendously busy for most committee persons at this time.

i. Discussion of needed meeting frequency noting that smaller group sessions for this org tend to yield more productive meeting work products whereas the full committee meeting is more social and catch-up value that may be better served in a quarterly basis, with the caveat that as the event dates draw closer, larger group meetings will become necessary. Another key point of this discussion was noting that the hierarchy of the committee can lean on the director structure to conduct business in these focused work groups. It was also noted that we have the technical communications resources to get in touch

and conduct work online.

- ii. **FOR ACTION:** Matthew A. will complete a definite September 2021-December 31, 2021, convention committee meeting schedule and a proposed January 1-July 31, 2022, by August 31, 2021 to the board.
- d. **FOR ACTION:** Complete and return 2022 event direct billing application.
 - i. Ken previously advised that application was 90% complete for sending to hotel on 7/27/21.
 - ii. Ken emailed application draft on 8/8/21; Matthew A. and Aislinn, and treasurer will review, and Matthew A. will complete the form and submit to hotel on 8/11/21.
- e. **FOR FOLLOW-UP ACTION:** Request service quote for event electrical and Wi-Fi charges (resuming action from late 2019 preparation request).
 - i. Quote information to be used to prepare various pricing tiers for 2022 event and all applicable communications.
 - ii. Matthew A. emailed Jennifer Bradford at Embassy Suites on 7/30/21. Response received on 8/4 with quote information.



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- i. Matthew and Aislinn will complete email to hotel regarding price selection to lock-in pricing by 8/11/21 at the secondary option provided in this email.
- f. **FOR FOLLOW-UP ACTION:** Review 2022 event contract regarding security requirements, contact hotel for any updated policies/forms required and obtain contact information for hotel's current preferred security vendor and begin seeking quotes for event security services from preferred vendor as well as outside sources.
 - i. Matthew A. emailed Jennifer Bradford at Embassy Suites on 7/30/21. She replied on 8/5 that group can retain unarmed security and provided applicable security form required to register this information with the hotel. This was discussed at the 8/6 SC directors meeting and various directors will be reaching out to other security resources for quote information, including the off-duty police officer option, and report back. Known costs for this remain to be determined.

8. Sponsorship & Grant Updates

- a. **Report:** Current sponsorship and grant requests (*Shay Griffith, Chief of Economic Development*) i. Current grants being considered for application:
 - i. OG&E Foundation (*Applications are accepted year-round; however, funding decisions are made three times a year. Applications are evaluated during quarterly committee meetings based on the following dates: Oct. 1 - Jan. 31 (Committee Meeting in March), Feb. 1 - May 31 (Committee Meeting in July), and June 1 - Sept. 31 (Committee Meeting in November)*)
 - a. Shay mentioned that she is going to be working with Matt. C. to begin this app for the November 2021 deadline.
 - ii. Google Ad Grants
 - iii. Shay applied to the Resilia online microgrant on 8/5 and has received confirmation of receipt. Awaiting response to grant request, which should arrive within the month. Maximum grant amount is \$1000.00.
- ii. **FOR ACTION:** Shay to begin using sponsor@soonercon.com to send emails; she will also download a copy of grant apps and retain on file in SC Finance drive; Aislinn will work with Shay for onboarding to FSCOK systems
 - i. Shay noted the need for additional demographics information for grant and sponsorship requests. Matthew A. replied that he has tasked Damon Seymour (Director of Registration) has been tasked to support gathering this information as applicable in 2022 to support future operations. Aislinn and Matthew A. will assist Shay to provide as much historic demographic information for current

- grant and sponsorship.
- iii. Current sponsorships being sourced:
 - i. Shay emailed several of the 2019-2020 list, only OCU replied.
 - ii. Fowler Automotive Group
 - a. Chelsea and Shay working on getting POC in place for this.
 - iii. PayCom
 - a. **FOR ACTION**: Shay will apply next week for PayCom charitable giving.
 - iv. OCU eSports
 - a. Meeting set for Monday, 8/9 at 6:30p via Discord with Bill, Shay, Aislinn
 - v. Cox Central Region (*applications for events held January – June 2022 will be accepted September 1 – September 30, 2021*)
 - a. Shay will be working on this org's scholarship application with goal to complete app for review by end of the week.
 - vi. Tetrapak
 - a. Zac will source a POC for this org and work with Shay if this company is amenable to a sponsorship approach.



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- b. **FOR ACTION**: Establish sponsorship and grant application calendar with application deadline info, sponsorship status, etc.
 - i. **See note above**; SC Finance drive access has been granted and this recordkeeping is being established there as of 8/8/21.
- c. **Shay shared apology to not suffer in silence**; communication is key going forward. Each board member thanked her for the work she's completed thus far; it's no worries!

9. Fundraising Committee updates (*Matthew Cavanaugh, SoonerCon Fundraising Committee Chair*):

- a. **Report**: Upcoming fundraising activities through 2021.
 - i. May be able to get additional fundraising activities set up in fall-early spring, but additional support from the general con comm to volunteer their time for these events versus the current committee who are working on other activities. These events would be like the trivia night (success contingent upon advertising and prize support).
 - ii. Plans include creating a themed fundraiser in the crowdfunding campaign. Messaging for this is for a CTA to appeal to the nature of heroism and goodwill from our support community. Kickstarter planning is in process for both fulfillment goals and stretch goal outline and a budget for these fulfillment items will be provided. Also working to source artwork from various artists (2D and video artwork). The launch of Kickstarter will occur alongside SoonerCon convention membership launch in January 2022.
 - i. **FOR ACTION**: Set goal amount for fall 2021 crowdfunding campaign.
 - a. Matt reported that \$10,000.00 is the Kickstarter goal determined by the committee.
 - i. Motion to accept fundraising goal as listed by Aislinn, seconded by Chelsea
 - 1. Vote: 3 ayes (Aislinn, Carmen, Chelsea), 1 abstain
Zac, motion carries.
 - iii. Next meeting of this committee
- b. **FOR FOLLOW-UP ACTION**: Add donor information to donor database; send tax receipts for donations
 - i. Aislinn is currently working on this for the June auction participants as the baseline. Hope is to not have to purchase a donor database tool, if possible, and to build our own database. Aislinn (Matt, and Matthew as well) will get with Caleb to discuss requirements needed to assess.

- c. **FOR FOLLOW-UP ACTION:** Board to develop artist contract form for requesting creative work. Creative works can be crowdfunding items, con store items, advertising IP, etc.
 - i. Carmen conducted RFP research for this in July.
 - ii. As a note, Matt requests that FSCOK retain full rights to use these IP items in perpetuity. Example social media advertising, swag printing, etc. Also advises that it is preferred to use green swag items versus lots of plastics.
- d. Zac asked Matt at conclusion of report what is budget request is for facilitating remainder fundraising efforts. Matt responded with key budgeting needs of mascot artwork, Kickstarter fulfillment and advertising, which includes artwork items.

10. New Business

- a. Chelsea requested the board consider using Google Meet and cutting its monthly Zoom subscription.
 - i. Google Meet is a free component of GSuite, and outside users of Gmail can still access meeting via phone.
 - ii. The only difference between Google Meet and Zoom in the inability to record the meeting natively using Google Meet.
 - iii. Aislinn motioned to accept recommendation to cancel the month to month Zoom subscription following a complete feasibility study in August of a large group use for the

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software, with the goal to cancel the subscription ahead of the next billing cycle due date. Carmen seconded.

- i. Vote: 4 ayes, motion carries.
- b. Matthew A. will need a credit card for managing convention transactions and is requesting this item be made an agenda item for discussion at the next board meeting.
- c. Matthew A. requested the board consider cancellation of its monthly voicemail service, since the public-facing contact information for the FSCOK and SoonerCon organizations is personal cell phone contact listings at present and no calls are received at this voicemail number. He noted that at a previous meeting, the board agreed to complete this cancellation.
 - i. Carmen motioned to accept this recommendation to cancel this service, Chelsea seconded.
 - i. Vote: 4 ayes, motion carries.

11. Adjourn

- a. Motion to adjourn made by Aislinn, Chelsea seconded.
- b. Time out: 7:46 p.m.

Attendance: Carmen Bryan, Chelsea Haldane, Zac Hallows, Aislinn Burrows, Amber Hanneken, Matthew Alfred, Matt Cavanaugh, Shay Griffith, Bill Thompson, Savannah Thomas

Current FSCOK Board of Directors 2021 Meeting Schedule:

August 8th, 2021: 1 – 5 P.M. Location: Virtual via Zoom; 2021-2022 board officer elections
December 12th, 2021: 1 – 5 P.M. Location: Virtual via Zoom

